

Risk Assessment (HSE five steps)

Business: _____ Assessed by: _____ Date: _____ Review date: _____

The HSE's five steps: identify hazards, decide who might be harmed and how, evaluate the risks and decide on controls, record findings, review. Businesses with 5 or more employees must write their significant findings down.

Hazard	Who might be harmed and how	What you already do	What else is needed	Action by whom	By when	Done

Use the hierarchy of control: remove the hazard, swap for something safer, guard or separate it, change how work is done, then PPE. Review after any accident, near miss or change. See [hse.gov.uk/simple-health-safety](https://www.hse.gov.uk/simple-health-safety) for free guidance.